

Track Billable Time. Maximize profit.

Affinity software gives you tools for accurate time tracking. Manage your billing and invoicing by tracking performance by task, person or project. Track billable hours and view employee efficiency with data that lets you calculate project profitability.



CUSTOMERS

Create customers and assign projects, people, activities or tasks to them. Customer information gets stored with all details.

PERMISSIONS

Give access control rights and permissions to specific users so you decide who can view, access, edit or approve information.

APPROVALS

Submit timesheets for approval and give managers rights to approve. View details and timesheet status – whether submitted, not submitted, approved or pending approval.

LEAVES

View leave entitlement, apply for leaves under various categories, track leave balance, approve/reject leaves and check leave history.

CALCULATIONS

Track the number of billable and non-billable hours so you can invoice accurately.

REPORTS

Download a range of reports customized to meet your needs. View leave reports, time spent on customer projects, tasks, activities or per person. Save reports as PDF or Excel.

STORAGE

Integrated with a robust Document Management System (DMS), Affinity software lets you store, maintain records, upload documents, search, edit, delete and filter details.

NOTIFICATIONS

Get automated notifications on task completion and approvals.

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